



DEAN C. LOGAN
Registrar-Recorder/County Clerk

October 4, 2017

ADDENDUM NUMBER TWO

**REQUEST FOR PROPOSALS (RFP) PHASE 1 #17-008 SOLICITATION
FOR VOTING SYSTEMS ASSESSMENT PROJECT (VSAP)
IMPLEMENTATION AND SUPPORT SERVICES**

Dear Prospective Proposer:

Addendum Number Two is released pursuant to RFP #17-008 for the Voting Systems Assessment Project (VSAP) implementation and support services released on September 18, 2017 by the Department of Registrar-Recorder/County Clerk (RR/CC). This Addendum corrects several errors in Paragraph, 3.1 (Overview of VSAP Services and Components), Table 5.

- Paragraph 3.1 (Overview of VSAP Services and Components), Table 5 (Prime Contractor-Led Team Services In-Scope for the VSAP Solicitation) is hereby deleted in its entirety and will now read as follows:

Table 5. Prime Contractor-Led Team Services In-Scope for the VSAP Solicitation

SERVICE	RESPONSIBILITY
<p>1. Prime Contractor Services</p>	<ul style="list-style-type: none"> ▪ Project management to ensure the project is delivered on time, with high quality and meets the County's requirements. ▪ Manage subcontractors (if any), including subcontractor performance. ▪ The Prime Contractor will be the primary point of contact with the County and provides ongoing project reports, covering all project elements.

SERVICE	RESPONSIBILITY
<p>2. Systems Integration Services <i>(Services to be performed by either the Prime Contractor or Subcontractor on a Prime Contractor-Led Team)</i></p>	<ul style="list-style-type: none"> ▪ Integration of the overall VSAP solution, inclusive of ECBMS, BMD, ISB, Tally System, ePollbooks and thermal printers connected to the ePollbooks. ▪ Ensure that the overall VSAP solution works end-to-end by identifying any issues, communicating issues and resolution expectations to responsible parties (e.g., County, ePollbook vendor), and resolving issues that are within the scope of the Prime Contractor (e.g., BMD, ISB, and interfaces between any VSAP component). ▪ Certification by the California Secretary of State for the overall VSAP solution, inclusive of ECBMS, BMD, ISB and Tally System.
<p>3. Implementation Services</p>	
<p>Training and Procedure Development</p>	<ul style="list-style-type: none"> ▪ Train-the-Trainer model for the BMD and ISB that is an input to a broader Elections Procedures Training Program, which will be developed in conjunction with the County. ▪ Development of System Documentation and User Guides for the BMD, BMD Manager and ISB. ▪ Development of Operational Procedures for the overall VSAP solution.
<p>Tier 2 Help Desk</p>	<ul style="list-style-type: none"> ▪ Tier 2 support for the BMDs, and ISB, and BMG that are to be provided by the Prime Contractor.
<p>Facilities and Logistics</p>	<ul style="list-style-type: none"> ▪ Facilities and logistics support during the period of transition from the County's current voting system to the VSAP solution. This may include space for storing, programming, staging and de-processing equipment and on-site staffing support during voting system deployment.
<p>4. Maintenance & Support</p>	<ul style="list-style-type: none"> ▪ Maintenance and repair of BMDs, and ISB, and BMG application including updates and enhancements.

Sincerely,



Francisco E. Perez, Assistant Division Manager
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 Finance and Management Division

FP:VW:ca